

Learner Guide

Sungkyunkwan University on Coursera

1. Check your invitation sent to Kingo email

- Subject: "You're invited to learn on Coursera!"

2. Click the link "Join Now" *If you see an error page, please click "Join Now" with the right button and select 'Open link in new tab' Sungkyunkwan University has invited you to start learning on Coursera.

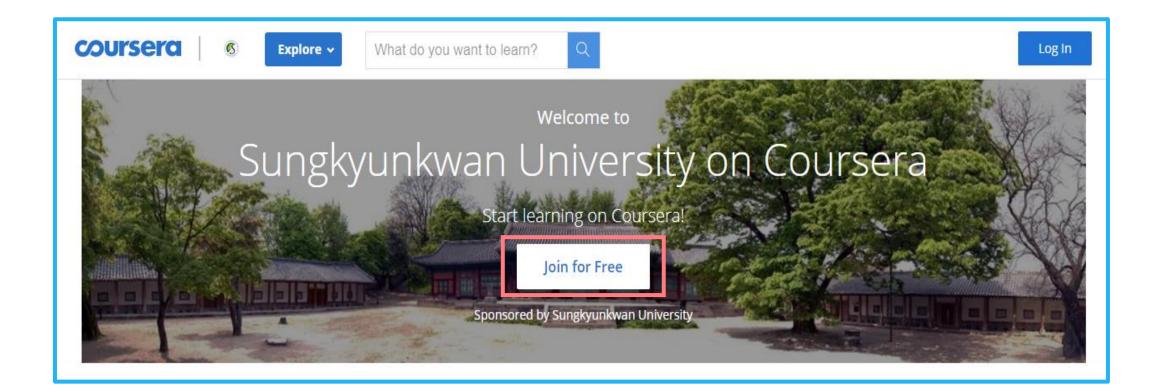
coursera

Hi, John Doe!

Congratulations - you have been invited to participate in an online professional development program through Coursera. Select your courses and start learning!

Join Now

2. Click "Join for Free"



3. Select "I'm a new Coursera user"

Welcome to coursera	Start your program You're invited to join Sungkyunkwan University Learning Program through jooyoung0218@skku.edu I'm a new Coursera user I'm an existing Coursera user Keep your Coursera accomplishments all in one place.
	Continue

* If you already have a Coursera account with @skku.edu, select "I'm an existing Coursera user".

- 4. Set up a new Coursera Account
 - 1 You must use @skku.edu for your email address

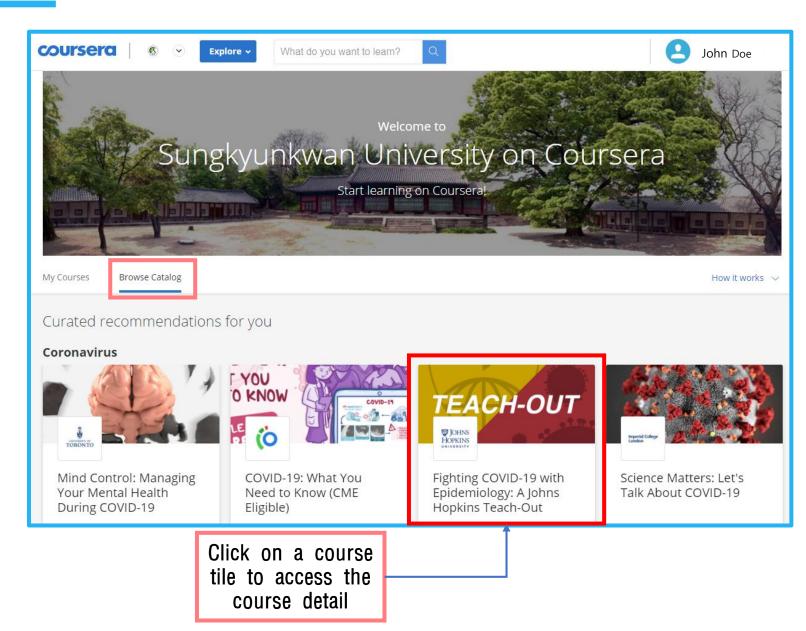
*not using @skku.edu for your email address may cause difficulty getting recognition of 12 hours (New 3-Pum, Changeui Part)

② Set up password

Welcome to	Set up a new Coursera Account
	Get immediate access to enroll in your company's sponsored courses right away!
coursera	EMAIL
	johndoe@skku.edu
	PASSWORD (Between 8 and 72 characters)
	Create a Coursera password
	Cancel Continue By creating an account, you agree to Coursera's Terms of Use and Privacy Policy and to join Learning Programs associated with Sungkyunkwan University. Sungkyunkwan University may track your grades and other activity in its Learning Programs.

Choose Your Course

- 1. After you create a new Coursera account, you'll be taken to the program home page.
- 2. Click on the "Browse Catalog" tab
- 3. Select course

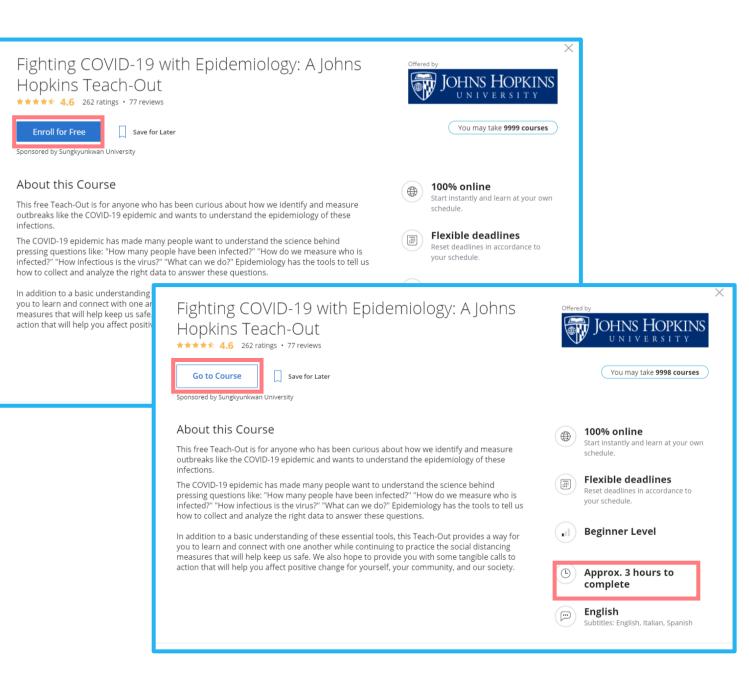


Enroll in Course

- 1. Check on details of course
- 2. Click "Enroll for Free"
- 3. Click "Go to Course"

*Once you enter the course, you can start watching videos and taking quizzes immediately

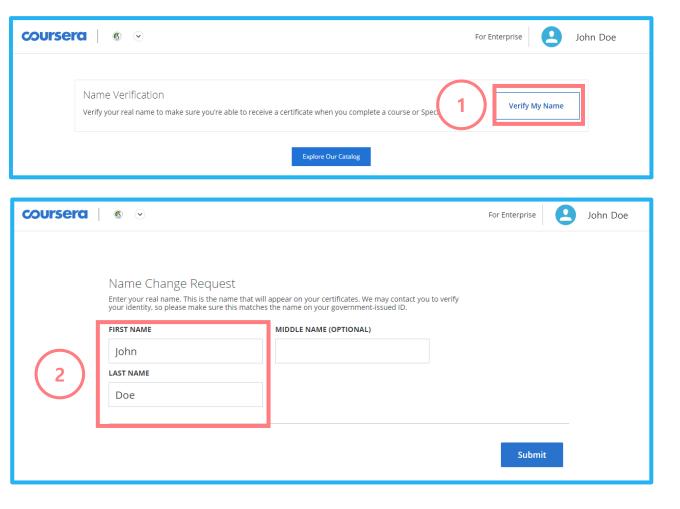
4. Check "study hour" in a bottom right corner.



Certificate of Completion

You can access your certificate of completion under the Accomplishments option from the dropdown in top-right corner, displaying your name.

- 1. Click "Verify My Name"
- 2. Put your official first name and last name \rightarrow click "Submit"
- 3. Download the certificate and Submit to SKKU
- A guideline for submitting certificate to get recognition of 12 hours (New 3 Pum, Changeui Part) will be uploaded within November.
- * Only a course with 12 or more hours to complete will be recognized



- Ex)
- Taking one course with 4 hours, one course with 8 hours will not be recognized
- Even if you complete a course with more than 12 hours, only 12 hours will be recognized for Changeui Part

Getting Help

