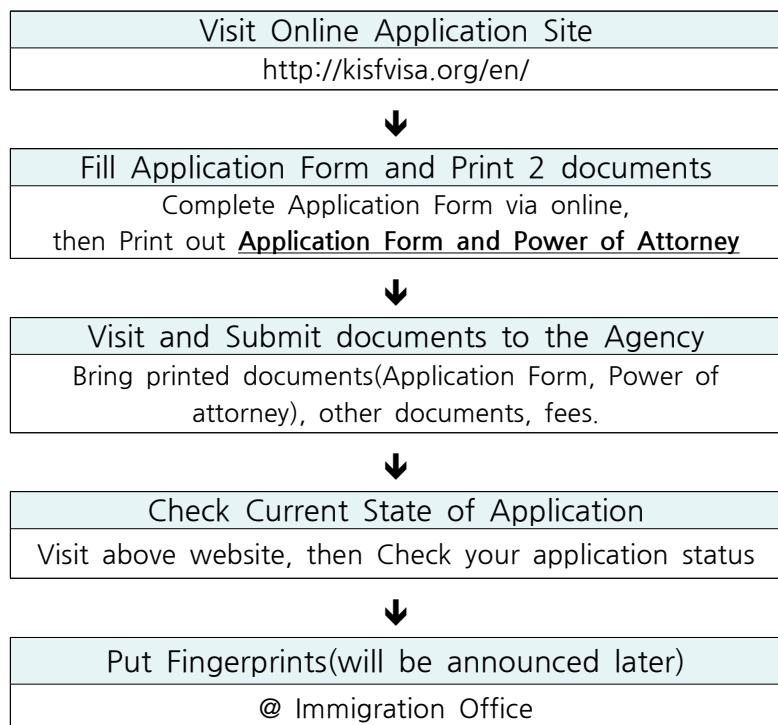


Application for Alien Registration (SEOUL Residences)

► Eligibility: Exchange/visiting students with a D-2-6 Visa

► Process



► Useful information

- ① Easier & Faster progress than applying directly to the Immigration Office
- ② Expected dates(tentative)
Fingerprints: Sep 19~28(except on holidays, weekends)
Distribution of Cards: Oct 19

※ It will also be available for students without online submissions.

► Required documents

	Alien Registration (takes around 5 weeks)
Fee	₩40,000
Apply Online & Print	Application Form + Power of Attorney (http://kisfvisa.org/en/)
Original	Photo(35mm*45mm) (Photo studio @ Business Hall, B3F)
Other Documents	Copy of Passport & Copy of Visa (non-color is okay)
	Certificate of Exchange/Visiting Student (Given @ Orientation)
	*Certificate of Residence

*** Submit @ Internaional Hall, 2F Lobby on Sep 5~6 (Wed~Thu) 10:00~16:30.**

***Certificate of Residence**

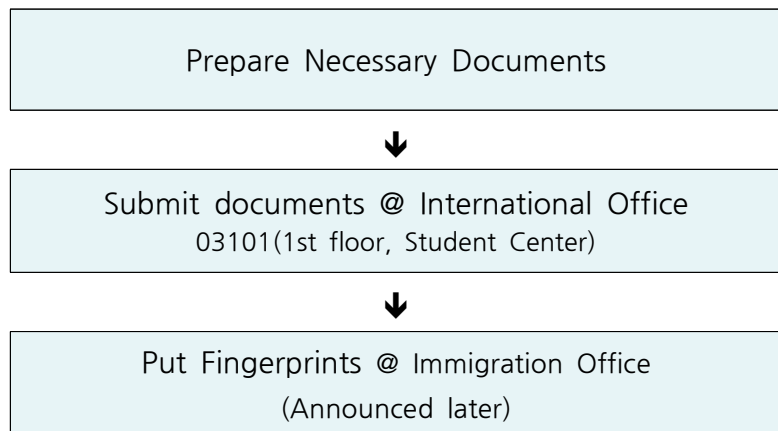
1. Dormitory residence : Given @ Orientation day
2. Monthly rent : Certificate of Residence + Contract Document
(passport # / period of contract / address must be specified)
3. airBnB : ① Certificate of Residence
 ② Airbnb fee receipt
(period of entry and exit / address must be specified in the certificate)
4. Friend's house : ① Certificate of Residence
 ② Contract Document
 ③ Copy of your friend's alien registration card
(period of entry and exit must be specified in the confirmation / address on the back of the alien registration card must be same as the address on the contract)

※ Download "Certificate of Residence" @ Bulletin Board and fill it with the homeowner

* If you missed the deadline or if you would like to apply by yourself, please make an online reservation @ Immigration Office(<http://hikorea.go.kr>) according to the jurisdiction(Residence nearby SKKU must apply for **Seoul Immigration Office Sejongno Branch**) and visit Immigration Office with the document.

Application for Alien Registration (SUWON Residences)

- ▶ Eligibility: Exchange/visiting students with a D-2-6 Visa
- ▶ Process



▶ Required documents

	Alien Registration (takes around 5 weeks)
Fee	₩40,000
Write	Application Form(@Bulletin Board)
Original	Photo(35mm*45mm) (Photo studio @ Shops and Service Center)
Other Documents	Copy of Passport & Copy of Visa (non-color is okay)
	Certificate of Exchange/Visiting Student (Given @ Orientation)
	*Certificate of Residence

* Submit @ International Office at Suwon(03101, 1F of Student Center) from Sep 5~6 (Wed~Thu) 10:00~16:30.

*Certificate of Residence

1. Dormitory residence : Given @ Orientation day
2. Monthly rent : Certificate of Residence + Contract Document
(passport # / period of contract / address must be specified)
3. airBnB : ① Certificate of Residence
② Airbnb fee receipt
(period of entry and exit / address must be specified in the certificate)
4. Friend's house : ① Certificate of Residence
② Contract Document
③ Copy of your friend's alien registration card
(period of entry and exit must be specified in the confirmation / address on the back of the alien registration card must be same as the address on the contract)

*** Download "Certificate of Residence" @ Bulletin Board and fill it with the homeowner**

* If you missed the deadline or if you would like to apply by yourself, please make an online reservation @ Immigration Office(<http://hikorea.go.kr>) according to your jurisdiction of stay and visit Immigration Office with the documents.

* If you live outside of Gunpo, Uiwang, Suwon, Yongin, Icheon, Hwaseong, Gwangju, Yangpyeong or Yeosu of Gyeonggi-do, you must apply by yourself after booking an arrangement according to the jurisdiction of your address in Korea.