

1. Go to www.hikorea.go.kr, and click "ENGLISH" on top right side. Please note that it works on Microsoft Internet Explorer Condition.

The screenshot shows the HIKorea website homepage. At the top, there is a search bar and navigation links for '로그인' (Login), '마이페이지' (My Page), '즐거찾기' (Find), '사이트맵' (Site Map), and '원격접속' (Remote Access). Below the navigation bar, there are several main announcements:

- 체류민원 방문예약제 본격 시행** (Residence Minwon Visit Appointment System Officially Implemented):
 - 시행사무소: 출입국관리사무소(서울·인천·수원·서울남부·영주), 출장소(세종로·안산)
 - 시행일자: 2016. 2. 1. (월) 부터 (영주: 16.09.01 부터)
 - 방문예약 없이 직접 방문하면 경시간 대기하거나 신청하지 못하는 불편을 겪을 수 있습니다.
- 결핵진단서 제출 의무화** (Tuberculosis Diagnosis Report Submission Obligation):
 - 난치성 결핵의 국내 유입 방지 및 체류관리 지원을 위하여 결핵 고위험국 외국인의 결핵진단서 제출을 의무화하여 시행함을 알려드립니다.
 - 시행일자: 2016. 3. 2 (수)부터

The '공지사항' (Notice) section contains the following table:

공지사항	보도자료	뉴스레터	홈페이지 이용문의	규제개선
하이코리아 인터넷 브라우저별 환경설정 안내				2016.06.16
의료관광 우수 유치기관 지정 계획 공고				2016.08.26
부산출입국관리사무소 김해출장소 업무개시 안내				2016.08.26
MS 윈도우 보안프로그램 업데이트 후 하이코리아 오류 관련 공지				2016.08.12
2016년 8월 국적업무 처리기간 안내				2016.08.11

The right sidebar features a 'QUICK MENU' with links for '민원사시', '사이트소개', '별도우미', '물고답하기', and '공안인증서안내'. Below this is a '법무부' (Ministry of Justice) section with various service links like '출입국·체류', '투자자이드', and '고용/취업'.

2. Click "Reserve Visit"

Hi Korea
e-Government for Foreigners

Integrated Search [] SEARCH [] RSS Home Login My Page Add to favorites Site map Remote Assistant

E-APPLICATION RESERVE VISIT INFORMATION EMPLOYMENT INVESTMENT CUSTOMER SUPPORT ANNOUNCEMENT

Announcement on visit reservation for foreign residents in Korea

- Offices in operation : Immigration Offices (Seoul, Incheon, Suwon, Southern Seoul), Branch Offices (Sejongno, Ansan)
- Effective date : **Monday, 1 February, 2016**

※ Visiting without reservation, you may not be able to have your application processed directly, or experience inconvenience due to waiting for a long time.

Visit Reservation

LOGIN

ID [] Password [] Login

Remember me

- Find ID/Password -Join

My Page

Recent News | Press Room | Notice

- Announcement on May 6 Temporary Holiday 2016.04.29
- Full implementation of Online Pre-booked Visits System 2016.04.25
- Incheon Immigration Office - Full implementation of Online Pre-reservation Visit System 2016.04.20
- Exemption from a re-entry ban for voluntary departure 2016.03.29
- Requirement for Tuberculosis (TB) Test Certificate Submission 2016.02.16

E-Application GO >

Reserve Visit GO >

Information Shortcuts | Everyday | Immigration | Investment | Employment

- Culture/Tourism**
- Cultural han..
- Important Facilities and Organizations**
- Consulting f..
- Transportation**
- Transportati..
- Understanding Korea**
- Korean tradi..
- Education**
- Education in..
- Medical**
- Medical syst..
- Living in Korea**
- Housing - Commu..

Immigration Contact Center
1345 For information about administration and general inquiries for living in Korea

KOREA VISA PORTAL
VISA WELCOME TO REPUBLIC OF KOREA VISA PORTAL

NOTICE 01

VISA / SOJOURN GUIDE

These manuals can help many foreign nationals visit/travel/work/invest/study in the Republic of Korea.

자세히보기

Employment Support
Need help with employment-related issues?

Investment Promotion
Business matching service and partner search!

출입국 SNS 국민과 함께합니다

Facebook Twitter

Office directory >

Foreigner recruitment management system >
Employment / recruitment process

Foreigner recruitment management system >
Introduction

한국인 Korea free lecture for a marriage immigrants >

QUICK MENU

- Form
- Site Info
- Web Assistant
- Service Q&A
- Electronic Certificate

Ministry of Justice

Ministry of Employment and Labor

BUYKOREA.org

kotra
Korea Trade Commission Promotion Agency

Human Resources Development Service of Korea

KBS WORLD

Migrant Women's Hot-line 1577-1366

Contact KOREA

NPS
National Pension Service

Invest KOREA plaza

h-well NHIS

3. Click "Appointment reservation(non-member)"

The screenshot displays the Hi Korea e-Government for Foreigners website. At the top, there is a navigation bar with the Hi Korea logo and an integrated search box. Below this is a main menu with categories like E-APPLICATION, RESERVE VISIT, INFORMATION, EMPLOYMENT, INVESTMENT, CUSTOMER SUPPORT, and ANNOUNCEMENT. The main content area is titled "Reservation guide" and contains a list of instructions for making an appointment reservation. A red dashed box highlights the "Appointment reservation(non-member)" button in the bottom navigation bar. On the right side, there is a "QUICK MENU" section with various service links and a vertical list of partner organizations including the Ministry of Justice, Ministry of Employment and Labor, BuYKOREA.org, kotra, Human Resources Development Service Of Korea, KBS WORLD, Migrant Women's Hot-line, Contact KOREA, NPS, InnoKorea plaza, and In-Well NHIS.

Hi Korea
e-Government for Foreigners

Integrated Search [] SEARCH RSS Home Login My Page Add to favorites Site map Remote Assistant

E-APPLICATION RESERVE VISIT INFORMATION EMPLOYMENT INVESTMENT CUSTOMER SUPPORT ANNOUNCEMENT

RESERVE VISIT
RESERVATION

- Online reservation
- Appointment reservation status
- Instructional Video on Visit Reservation

Reservation guide

HOME > Appointment > Reservation guide

- A visit reservation allows you to arrange a date and time on-line before visiting an immigration office
 - just as you would reserve a flight/movie ticket or make an appointment with your doctor.
- If you make a reservation and visit the immigration office with a receipt, you can file applications with an exclusive counter at the arranged time without waiting.
 - Available time for online reservations: 24/7
 - Who can use the services: registered HiKorea members only
 - One-day advance policy: you should make a reservation at least one day prior to the potential appointment date. Therefore, a reservation made on the appointment day is not effective.
 - Cancellation of reservations: you can cancel a reservation until the day before the appointment date. (You cannot cancel your reservation on the appointment day.)
 - Void reservation: please be advised that if you cancel a reservation, or if you do not make an appearance until five minutes past the arranged time or designate a wrong office or counter, your appointment becomes ineffective.

※ If you are found to have made a reservation for the purpose of obstructing duties, selling, etc., you are banned from using the reservation services.

- Please print out your receipt, make sure that all the details of the appointment are in order (such as the office, date and time, counter or reservation number, etc.), and present it when you come for the appointment.
- Please go to [My e-Applications > Manage e-Applications] to check your reservation or print out a receipt.
- For more information, please call our Immigration Contact Center at ☎ 1345 from anywhere in Korea.

Guide for the former users of the Ministry of Justice's e-Application system

- Using e-Applications
 - The members of the Ministry of Justice's web-site (www.moj.go.kr) must sign up for HiKorea (www.hikorea.go.kr) as well in order to file e-applications to use online reservations or other services.

Appointment reservation(member) **Appointment reservation(non-member)** LIST OF APPLICATIONS

QUICK MENU

- Form
- Site Info
- Web Assistant
- Service Q&A
- Electronic Certificate

Ministry of Justice

Ministry of Employment and Labor

BuYKOREA.org

kotra
Korea Trade Promotion Agency

Human Resources Development Service Of Korea

KBS WORLD

Migrant Women's Hot-line
1577-1366

Contact KOREA

NPS
National Pension Service

InnoKorea plaza

In-Well NHIS

5. Choose the right Immigration Office

* Be sure to check the Branch according to your residence area. For students who live in **Jongno-gu(including dorms)**, Jung-gu, Eunpyeong-gu, Dongdaemun-gu, Jungnang-gu, Dobong-gu, Seongbuk-gu, Gangbuk-gu, Nowon-gu of SEOUL, check **"Sejongno Branch Office"**. For Suwon residences, check "Suwon Immigration Office".



Integrated Search

[RSS](#) | [Home](#) | [Login](#) | [My Page](#) | [Add to favorites](#) | [Site map](#) | [Remote Assistant](#) |

- KOREAN
- JAPANESE
- CHINESE

[E-APPLICATION](#) | [RESERVE VISIT](#) | [INFORMATION](#) | [EMPLOYMENT](#) | [INVESTMENT](#) | [CUSTOMER SUPPORT](#) | [ANNOUNCEMENT](#)



- ▶ Online reservation
- ▶ Appointment reservation status
- ▶ Instructional Video on Visit Reservation

Reservation

[HOME](#) > [Reserve Visit](#) > [Online Reservation](#)

Fill out the application

Fields marked with an asterisk (*) are required.

* Supervising agency	<input type="text" value="Sejongno Branch Office"/>
	<input checked="" type="radio"/> Foreigner Residence Control (Registration, Visa extension, Change of visa status etc) (2016.06.01~)
* Booth category	If you select a counter irrelevant to your application, your reservation will become void.
Booth details	Registration, Extension of stay, Change of status, Re-entry permission, Notification, etc for Foreigners, Notification of residency for Overseas Korean.
* Accepted applications	<input checked="" type="radio"/> Application of Sojourn
* Visitor name	<input type="text"/>
Phone number	<input type="text" value="select"/> - <input type="text"/> - <input type="text"/>
Mobile Phone	<input type="text" value="010"/> - <input type="text"/> - <input type="text"/> Input the Mobile Phone Number accurately for SMS
* Number of foreigners to be processed / invited	<input type="text"/>
* Date of visit	<input type="text"/>
Purpose of visit	<input type="text"/> Registry the all name
* PassWord (For modify)	<input type="text"/>

QUICK MENU

- Form
- Site Info
- Web Assistant
- Service Q&A
- Electronic Certificate
- Laws, Guidelines



[BuyKOREA.org](#)



[KBS WORLD](#)